

Nr. Ref. ....

MINISTERUL EDUCATIEI NATIONALE  
MINISTRY OF NATIONAL EDUCATION

**DIRECȚIA GENERALĂ RELAȚII INTERNAȚIONALE**  
GENERAL DIRECTION FOR INTERNATIONAL RELATIONS

28-30 G-ral Berthelot Street/12 Spiru Haret Street, 010168 Bucharest  
Tel. (+4021) 4056200; 4056300

### CERERE PENTRU ELIBERAREA SCRISORII DE ACCEPTARE LA STUDII

(APPLICATION FOR THE ISSUANCE OF LETTER OF ACCEPTANCE TO STUDIES)

( Se completeaza cu majuscule/ to be filled in with capital letters/ A completer en majuscules)

1. NUMELE \_\_\_\_\_ PRENUMELE \_\_\_\_\_  
(SURNAME/NOMS) (GIVEN NAMES/PRENOMS)

2. NUMELE PURTATE ANTERIOR \_\_\_\_\_  
(PREVIOUS SURNAMES/NOMS PORTE ANTERIEUREMENT)

3. LOCUL SI DATA NASTERII \_\_\_\_\_ Tara \_\_\_\_\_ Localitatea \_\_\_\_\_ Data \_\_\_\_\_  
(DATE AND PLACE OF BIRTH/ (COUNTRY/PAYS) (PLACE/LOCALITE) (DATE/DATE)  
DATE ET LIEU DE NAISSANCE (D Z Z L L A A A A  
( D D M M Y Y Y Y )

4. PRENUMELE PARINTILOR \_\_\_\_\_  
(PARENTS GIVEN NAMES/PRENOMS DES PARENTES)

5. SEXUL (SEX/SEXE) :  M  F

6. STAREA CIVILA :  CASATORIT(A)  NECASATORIT(A)  DIVORTAT (A)  VADUV(A)  
(MARRIED/MARIE) (SINGLE/CELIBATAIRE) (DIVORCED/DIVORCE) (WIDOW9ER)/VEUV(VEDF)

7. CETATENIA (CETATENIILE) ACTUALE \_\_\_\_\_ CETATENII ANTERIOARE \_\_\_\_\_  
(ACTUAL CITIZENSHIP(S)/NATIONALITE(S) ACTUELE(S)) (PREVIOUS CITIZENSHIPS/NATIONALITES ANTERIEURES)

8. DOCUMENT DE CALATORIE : TIPUL \_\_\_\_\_ SERIE \_\_\_\_\_ NR. \_\_\_\_\_  
(TRAVEL DOCUMENT/DOCUMENT DE VOYAGE) (TYPE/TYPER) (SERIE/SERIE) (NO/NO)

ELIBERAT DE TARA: \_\_\_\_\_ LA DATA \_\_\_\_\_ VALABILITATE \_\_\_\_\_  
(COUNTRY ISSUED BY/ EMIS PAR PAYS) (DATE OF ISSUE/A) (Z Z L L A A A A) (VALADITY/EXPIRANT LE)

9. DOMICILIUL PERMANENT ACTUAL : TARA \_\_\_\_\_ LOCALITATEA \_\_\_\_\_  
(ACTUAL PERMANENT RESICENCE/DOMICILE (COUNTRY/PAYS) (PLACE/LOCALITE)  
PERMANENT ACTUEL)

10. PROFESIA \_\_\_\_\_ LOCUL DE MUNCA \_\_\_\_\_  
(PROFESSION/PROFESSION) (WORK PLACE/ LIEU DE TRAVAIL)

11. The complete address where the Ministry of Education can send you the Letter of Acceptance \_\_\_\_\_

12. MOTIVATIA DEPLASARII IN ROMANIA ( PURPOSE OF VISIT/BUT DE SEJOUR)

STUDII (STUDIES)

**NOTE: All the fields are mandatory, must be completed and have to be accompanied by the documents mentioned in Section V, otherwise your request will not be processed. The application must be submitted in 2 copies.**

## I. Education Background

Name and Location of the Secondary School / University	Date of Admission / Date of Completion	Type of Certificate issued

## II. Studies applied in Romania

Studies applied in Romania	Branch /Speciality	High School/ University	Language of instruction	I apply for the Romanian language course (For YES you have to mention the University)	
				YES	NO
Secondary, in the grade					
Undergraduate					
Master					
Specialization					
Doctorate					

## III. Proficiency in other languages (please, fill in as appropriate: excellent, good, poor)

Language	Writing	Speaking	Institution that issued the certificate
Romanian			

## IV. Statement of the applicant

I oblige myself to observe the laws in force in Romania, the school and university rules, regulations and norms, as well as those for social life.

I have taken note of the fact that school fees may change during the years of study and must be payed, in free currency, in advance for a period of at least 9 months for full time courses and at least 3 months for part time courses.

I am aware that any untrue information will lead to my disqualification.

## V. Annex

1. Photocopy and authenticated translation of the certificate of studies;
2. The list of results of the completed study years (Academic Transcripts) for postgraduate studies applicants and for those wishing to continue studies started in other countries (photocopy and authenticated translation)
3. Photocopy and authenticated translation of the birth certificate;
4. Photocopy of the passport;
5. Medical certificate (translated in a language widely spread internationally).

On my arrival in Romania I should submit the original documents.

Date .....

Signature .....

\_\_\_\_\_  
 AUTHORITY ONLY

**REZERVATA AUTORITATILOR  
 OBSERVATII  
 (OBSERVATION)**

\_\_\_\_\_  
 RESERVE AUTORITES

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